

Community Preparedness Committee Meeting Minutes

May 10, 2008

Attendees: Ed Hockett, Monte Beaver, Dennis Scott, Rick Kinder, Nancy Allred, Doris Noard, Joan Beaumont, Ronnie Mack, Don Ruward, John Noard, Sheryl Smith

Preparation for Fire Season

- The Handbook was reviewed and suggested changes noted. Sheryl will make the updates and forward to the committee for final review prior to distribution.
- Distribution of the finalized handbook was discussed. Each area leader/assistant will determine their most effective form and insure the final document is distributed to their area within 2 weeks of receipt. Distribution methods included:
 - Email distribution to full time/part time residents.
 - Paper distribution to full time/part time residents. (# of paper copies needed to Nancy Allred)
 - Posting on SFTR website w/discussion forum or binoculars.
 - Welcome package inclusion.
 - Ed recommended that we get with the webmaster to bring forward the old articles cited in the handbook as an informational piece especially for new residents. Sheryl will investigate.
 - Ed also recommended that all committee members read his 4-6-2008 Discussion Forum posting "Recommended Reading". He also suggested we reinforce this with our area residents.
- The Area Leaders/ Assistants/ Chairperson responsibilities were reviewed and suggested changes noted. Sheryl will make the updates and forward to the committee for review. This document is for committee use ONLY & will not be distributed.
- Accuracy of area lists was discussed. It is essential that each area leader and assistant(s) have current information. Also it was recommended that an alternative assistant outside of their area have a current list.
- The combination lock at Exit 2 and its appropriate use was discussed. Sheryl will provide the combination to area leaders/assistant(s).
- Fire Danger sign will be updated by Bob Scott.
- Red Flag warnings on the SFTR Web Site will be updated by Bob Scott
- Smoke Watchers

- We will solicit Bob Scott for hanging the flag to alert Smoke Watcher.
- Sheryl will check with Eddie Geiske for the list of previous volunteer Smoke Watchers.
- Most committee members also agreed to volunteer but indicated training and/or refresher was needed. Last year we did not have enough interested residents. Sheryl will contact Eddie about availability and post on website for interested residents.
- Tony Riley had emailed that he has provided hard and soft copy maps of CWPP fire control features and triage maps to all the applicable local and state authorities that may have need for it in the case of a catastrophic fire but wondered how fast they could put their hands on it when a need arose. He recommended we store copies of these laminated maps at the guard shack and have additional duty of emergency services committee (now CPC) to provide to arriving team to deal with fire. He indicated that he had an extra laminated copy (different map on each side) that we can use for this. Sheryl will contact him to implement.
- The updated Residency list was discussed.
 - It was requested of the webmaster on 4-28-2008 to put the list on the website. It has not been updated yet. Sheryl will follow up.
 - Committee members ask for a copy of this list. Sheryl agreed to provide.
 - Updates to the residency list should be provided to Sheryl who will then forward it to the webmaster and Tony Riley for the CWPP.
- Committee radio and Hotline updates were discussed and information will be included in the responsibilities to insure everyone could handle should they be delegated.

Administrative Item

- Committee name change was discussed and decided upon based on the committee philosophy and added responsibility as liaison to the Fire Wise Action Group. The new name is: Community Preparedness Committee (CPC)