

## Minutes: Communication Committee Meeting

6 Jul 2023: 4:30-6:00 pm Mountain Time via Google Meet

**Attendees:** Deb Johnson, Sharon Sorenson, Bill Nielsen, Claudia Henning

**Guest:** John Gerald

### Planning/Discussion/Action Items:

- Reviewed the previous minutes and the consensus was reached that the lengthy copy of the teams “To Do” list currently maintained on the teams Google site is proving to be cumbersome and confusing. Open items from the “To Do” list will not be duplicated in the minutes.
- **New Business:**
  - Next 5<sup>th</sup> Wheel priority items were identified as follows: Deb to forward.
    - Extract the property owner’s spreadsheet, **CLOSED**
    - Finalize the Property Owner Login process,
    - Can Alerts be offered in a way that provides the same display between computers and cell phones? If so can the cost be covered by our monthly fee or will this be an additional cost?
  - Deb and Sharon to work with Carol Smith to design Board nomination announcement, process, and open/close dates.
  - Bill Updated Team on Legal Disclosures
- **Ranch Ramblings Articles: All due NLT 10 July.**
  - SFTR Fire Department - Deb
  - Annual Picnic – Claudia
  - Festive Friday – Deb
  - Mitigation – Deb
  - Miller Moths – Sharon
  - Wasps – Claudia
- **From The Team:**
  - Bill expressed the need to identify the next Chair Person as Deb is not running for re-election to the Board and although she stated a willingness to remain on the Committee does not desire to continue as the Chair.
  - Sharon requested that the current Committee e-mail distribution list be reviewed and updated.
  - Tabled to next meeting:
    - Posting Road Conditions
    - Posting Emergency Conditions

**Next meeting:** 3 Aug 2023 2022, 4:30 – 6:00 pm

Communications Committee Meeting	Ranch Ramblings	Board Meeting
3 Aug 2023		5 Aug 2023
7 Sep 2023	15 Sep 2023	
5 Oct 2023		7 Oct 2023: Follows Annual Owners Meeting
2 Nov 2023	15 Nov 2023	
7 Dec 2023		TBD